

# **MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

## **REGULAR MONTHLY MEETING JUNE 9, 2025, 6:15PM AT THE LIBRARY**

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**Members Present:** Susie Baker, Scott Schaumann, Mike Cunningham, Carrie Heimann, Kristen Streeter, Stevi Stutzman, Sarah Miller, Kate Smith, Melissa Daley, John Howard

**Also Present:** Tammy Caputo, Ashley Elson

Susie Baker opened the meeting by reading the library's mission statement: "Together we create a welcoming community that empowers everyone to learn, connect, create, and grow."

### **Approval of the Regular Meeting Minutes for May 12, 2025**

Stevi Stutzman moved to approve the minutes for May 12, 2025. Kate Smith seconded. The motion passed unanimously. There was no discussion.

### **Treasurer's Report**

#### **A. Financial Report for May 2025**

Stevi Stutzman moved to approve the financial report for May 2025. Scott Schumann seconded. Roll call vote; all trustees voted in favor of the motion. There was no discussion.

#### **B. Check Register for May 2025**

Stevi Stutzman moved to approve the check register for May 2025. Scott Schaumann seconded. Roll call vote; all trustees voted in favor of the motion.

Scott Schaumann asked about the \$725 expense from SURFACE 51. John said it was due to a specific issue with the website that needed to be fixed.

### **Election of Officers for 2025-2026**

Scott Schaumann nominated Susie Baker to be board president. Roll call vote; all trustees voted in favor of the nomination.

Stevi Stutzman nominated Mike Cunningham to be board vice president. Roll call vote; all trustees voted in favor of the nomination.

Kate Smith nominated Stevi Stutzman to be the board's secretary. Melissa Daley seconded it. Roll call vote; all trustees voted in favor of the nomination.

Scott Schaumann nominated Kate Smith to be the board's treasurer. Stevi Stutzman seconded it. Roll call vote; all in favor of the nomination.

### **Appointment of Committees and Positions**

#### **a. Policy Committee**

Susie Baker appointed Melissa Daley, Stevi Stutzman, and Kate Smith for the Policy Committee.

#### **b. Finance Committee**

Susie Baker appointed Scott Schaumann, Kate Smith, and Sarah Miller for the Finance Committee.

#### **c. Personnel Committee**

Susie Baker appointed Melissa Daley, Mike Cunningham, and Sarah Miller for the Personnel Committee.

#### **d. Building and Grounds Committee**

Susie Baker appointed Stevi Stutzman, Scott Schaumann, and Mike Cunningham for the Building and Grounds Committee.

#### **e. Parliamentarian**

Susie Baker appointed Scott Schaumann for Parliamentarian.

#### **f. OMA Officer**

Susie Baker appointed Sarah Miller for Open Meetings Act Officer.

### **Director's Report for May**

John Howard started with statistics. Total circulation went up 11% and digital went up 25%. John mentioned the library is slowly phasing out music. Scott Schaumann commented that he would like to see a break down in acquisitions. He also asked why Aera was let go and John said mainly attendance. John said that Everything Mahomet is going well and that the Village of Mahomet will be

more of a partner in the project. Stevi Stutzman praised John for his leadership in being there for his staff members. The board had a discussion on online sign-up for library cards. Stevi Stutzman brought up surveys and John Howard shared that the survey will be available until June 30<sup>th</sup>. Then John shared more details about the surveys. Then the board briefly discussed the four phases of the library expansion.

## **Audience Comments – None**

## **Committee Reports – None**

## **New Business**

### **A. Meeting Schedule Ordinance for 2025-2026**

Kate Smith moved to approve the meeting schedule ordinance for 2025-2026 on every second Monday of the month at 6:15pm. Scott Schaumann seconded. Voice vote; all trustees voted in favor of the motion.

### **B. Expansion and Referendum Planning**

John Howard discussed the trustee's and staff's dos and don'ts for the referendum and what the library will do if the referendum does not pass, including what can be done with children's programming. Next, he shared his progress with the Expansion Team Tentative Structure. The board discussed about the timing of fundraising being so close to the referendum. John informed the board that there will be three community meetings between now and the referendum for the public. This is a good opportunity to educate the community about the project and answer any questions they may have. Scott Schaumann said that those meetings would be a good time to share testimonies and proof of why the library needs expansion. Lastly, John Howard asked the board if anyone objected to the plan to move forward with expansion, including a referendum in March of 2026. There were no objections.

## **Strategic Planning – None**

## **Board Advocacy**

### **A. Reminder – Ice Cream Social July 13<sup>th</sup>**

John reminded the board that the Ice Cream Social is on July 13<sup>th</sup>. Everyone who is available should try and attend.

## **Trustee Comments**

Melissa Daley commented that the I-Spy Summer Event was great and asked about the recent bill that was passed in Illinois regarding Narcan. John Howard reached out to the fire department about Narcan and the plan is that most likely, the entire library staff will have to be trained on Narcan because there always has to be someone present that has been trained in its use..

## **Adjournment**

Stevi Stutzman moved to adjourn the meeting. Scott Schaumann seconded; the motion passed. The meeting adjourned at 7:44pm.

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Respectfully Submitted by Ashley Elson, Library Clerk.