



Mahomet  
Public  
Library

## Laptop and Hotspot Lending Agreement

Please read the following terms and conditions for borrowing laptop computers and mobile hotspot devices from the Mahomet Public Library, and sign below.

### Laptops

- Files cannot be permanently saved to laptops -- all files are erased once you log off. Borrowers are responsible for saving files in an alternate way (e.g. cloud storage or USB drive).

### Hotspots

- Hotspot checkout is limited to one hotspot per household at any given time. Any returned device must remain in the Library for 7 days before a patron, or another patron living in the same household, may check it out again.
- Hotspots that are two days late will be deactivated and the patron's account blocked until the device is returned.

### Laptops and Hotspots

- Devices must be returned in person to the circulation desk and may not be returned in a Library book drop. Devices returned in the book drop may result in a \$20.00 fine or cost of replacement if the item is damaged.
- The overdue cost for laptops and hotspots is \$1.00 per day. Repeatedly returning laptops or hotspots late may result in being blocked from checking them out.
- Failure to return laptops and hotspots will be considered theft, and law enforcement may be notified.
- Any use of a laptop or hotspot for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.
- The Library is not responsible for any liability, damages or expense resulting from misuse of a borrowed device, connection of the device to other electronic devices, or data loss resulting from use of the device.
- The Library reserves the right to charge the borrowing patron's account for the cost of repairing or replacing a damaged device at the Director's discretion. Borrowing customers will not be held liable for damage that the Library judges to be the result of normal wear and tear.

*I agree to be responsible for any laptop or hotspot borrowed and will be liable for any loss or damaged incurred while such items are charged to me or my minor child. I am aware that items loaned must be returned inside the Mahomet Public Library on or before the due date. I agree to pay the following fees per day for each late item and/or repair or replacement cost of equipment damaged or lost:*

Item	Loan Period	Daily Overdue Fine	Replacement Cost
Laptop	7 days 1 renewal	\$1.00	\$500.00
Laptop Power Cord	--	--	\$10.00
Laptop Mouse	--	--	\$10.00
Hotspot	7 days no renewals	\$1.00	\$200.00
Hotspot Power Cord	--	--	\$10.00

**Age 17 or younger**

Printed Parent or Guardian Name: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Minor: \_\_\_\_\_

Date: \_\_\_\_\_

**Age 18 and older**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Library Use Only: <input type="checkbox"/> Note added to patron record <input type="checkbox"/> Filed in Lending Agreements folder at the Circulation desk
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