

ON A COMPUTER

LOG INTO YOUR ACCOUNT:

- 1) Go to MahometPublicLibrary.org and click **Online Resources**, then click **Libby by OverDrive**.
- 2) Click the **Rolling Prairie Consortium for OverDrive** link, and then click the **Sign in** button in the upper right corner.
- 3) Select **Mahomet Public Library District**.
- 4) Enter your library card number (no spaces) and pin number (by default, the last four digits of your phone number).

BROWSE:

- 1) Select a collection or a subject area by clicking the option at the top of the page.
- 2) Narrow your search (optional) by:
 - Clicking **Available now** for titles you can download right away.
 - Filtering results by anything listed on the left hand side, such as format or subject.

MANAGE YOUR ACCOUNT:

- 1) Click **My Account** in the upper right corner to access your loans and holds, wish list and history, and settings.
- 2) Click **Loans** to read, renew (or request again), and return titles you've borrowed.

BORROW A TITLE:

- 1) Choose a title to borrow.
- 2) Click **Borrow**, adjust the checkout period if desired, and click **Borrow** again.
- 3) Click the **Books** icon to download the title to your device.

KINDLE E-READERS

- 1) Download the Libby app on your device (see inside pages) or log in on a computer through our website (see On a Computer).
- 2) Choose and borrow a title in the app.
- 3) Click **Read now with Kindle**. You will be taken to Amazon.com. Log in if needed.
- 4) Click **Get Library Book**. The title should now be available when you turn on your Kindle or open the Kindle app.
- 5) You can set your default as **Read with Kindle** in the Libby app/on the website.

NON-KINDLE E-READERS (ACCESS FROM A COMPUTER)

- 1) Click Download EPUB ebook. Adobe Digital Editions will launch. (If this is your first time downloading a library title, you will be prompted to install this free software and create an Adobe ID.)
- 2) Plug your eReader into your computer. You will see its name appear in Adobe Digital Editions. Drag the title to your device name.

GET MORE HELP

- OverDrive provides many detailed help screens online and in the Libby app.
- Library staff are always available for quick answers.
- One-on-one training sessions are available by appointment through our Book-a-Librarian service.



Libby.

Using eBooks,
Audiobooks, and
Magazines through

Libby.
by
OverDrive

Available from the Rolling Prairie
Library OverDrive Consortium



Mahomet Public Library

updated September 2023

OVERVIEW

Use Libby by OverDrive, to download eBooks, audiobooks, and digital magazines to:

- your portable devices, including eReaders, tablets, or smartphones.
- your computer.

YOU WILL NEED:

1) A valid library card from the Mahomet Public Library.

2) Free Special software:

- Tablets/Smartphones - Libby app
- Kindle eReader - no software needed
- Other eReaders - Adobe Digital Editions

BASIC FACTS:

- Checkout periods are limited to 14 days for eBooks/audiobooks and 7 days for magazines by default. You can usually change the checkout period when borrowing an item.
- You may check out up to 8 items and have up to 8 items on your holds list at one time. Magazines do not count toward the checkout limit.

WHAT DO ALL THE NAMES MEAN?

OverDrive is the platform for this service. **Libby** is the app you use on your tablet or smartphone. **Rolling Prairie Library Consortium** is the catalog of titles shared by the Mahomet Public Library and several others.

USING LIBBY ON YOUR DEVICE

LOG INTO YOUR ACCOUNT:

- 1) Install the free Libby app from your device's app store and open the app.
- 2) Search for **Mahomet Public Library** and choose **Rolling Prairie Digital Consortium**.
- 3) Tap **Mahomet Public Library District** and enter your library card number and pin (default is the last 4 digits of your phone number). Tap **Next**.

NAVIGATION BAR OVERVIEW:

Search: Look for a specific title.

Library: Browse/search the catalog for eBooks, audiobooks, and magazines.

Menu: View your library card(s), get help/support, and access your settings.

Shelf: Access your loans, holds, and tags.

Timeline: See a monthly timeline of your past loans/holds, and when you returned them.

BROWSE:

- 1) Click the **Library** icon. Select a specific subject, format, audience, etc by clicking the filters at the top of the page.
- 2) Narrow your search by clicking more filters.

BORROW A TITLE:

- 1) Click on a title to open the info page. Verify that it is available in the correct format.
- 2) Click **Borrow**, adjust the checkout period if desired, and click **Borrow** again.
- 3) Click **Open book** to read the book.

PLACE A HOLD:

- 1) If a title is not available for checkout, the Borrow link will be replaced by a **Place hold** link. Click this link, see how long the wait will be, then click **Place hold**.
- 2) To view or edit your holds, click the **Shelf** icon.

MANAGE YOUR LOANS:

- 1) Tap the **Shelf** icon, locate the title, and tap **Manage Loan**.
- 2) You will then have the options to **Read with** another device, **Return early**, and **Renew** or **Request again**.

OTHER INTERESTING THINGS TO DO IN LIBBY:

- Attach multiple library cards to Libby and share the shelf.
- Set preferences for searching.
- Customize your navigation in settings: Choose to label your navigation icons and when the now bar appears (the now bar displays your current book).