



Mahomet Public Library

VOLUNTEER APPLICATION

Name: _____ Date: _____

Phone: _____ E-Mail: _____

Address: _____

City: _____ Zip Code: _____

Emergency Contact:

Name: _____ Phone: _____

If you are currently a student, please provide the following information:

Age: _____ Grade: _____ School: _____

Are you volunteering to complete a community service requirement?* _____

If yes, how many hours do you need to complete and by what date? _____

If you have information regarding your community service, please attach it to this application.

**Please note we may be unable to accept applications for court related community service.*

Why are you interested in volunteering at the library?

What skills, abilities or areas of interest do you have to bring to a volunteer position?

Are you familiar with the Dewey Decimal system? _____

Do you have computer skills? _____ If yes, please describe:

Do you have other volunteer experience? _____ If yes, please list:

Please indicate the time commitment you are interested in making:

- ☐ As Needed – On Call Basis
- ☐ Short Term – Summer, School Vacation, etc.
- ☐ Long Term – Weekly/Bi-Weekly basis, etc.
- ☐ One-Time project

Please indicate areas of interest. Some examples of volunteer opportunities are listed below:

- ☐ Clerical (copying, preparing materials for programs)
- ☐ Material Handling (sorting books, pulling requested items, etc.)
- ☐ Adopt-a-Shelf (straightening books, keeping in order)
- ☐ Program Helper
- ☐ Light Cleaning/Dusting
- ☐ Recycling
- ☐ Other (please describe) _____

Note: not all activities are available at all times.

Please indicate the days and times you are available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Agreement and Signature

I certify that the statements made in this volunteer application are true and correct, and given voluntarily.

I understand that the Mahomet Public Library District reserves the right to screen volunteers, to accept or reject any application, and to place applicants in specific positions based on the needs of the library. I understand that if there are no suitable volunteer opportunities for my skills, my application will be kept on file for a period of one year and I will be called if a project is identified which matches my interests or qualifications.

I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the library. I understand that both the library and I have the right to terminate my volunteer service at any time for any reason with or without cause.

Signature

Date

Parent or Guardian (if applicant is under 18)

Date

Are you willing to submit to a criminal and/or driver's background check if needed? _____

Library Use Only:

Comments:

Received: _____

Interviewed: _____