

MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES REGULAR MONTHLY MEETING JULY 10, 2023, 6:15PM AT THE LIBRARY

Members Present: Susie Baker, Mike Cunningham, Carrie Heimann, Kevin Kelsey, Scott Schaumann, Kristen Streeter, Stevi Stutzman **Not Present:** Kate Smith **Also Present:** John Howard

Approval of the Regular Meeting Minutes for June 12, 2023

Scott Schaumann moved to approve the minutes. Susie Baker seconded. Roll call vote; all trustees voted in favor of the motion.

Treasurer's Report

Carrie Heimann moved to approve the check register for June 2023. Scott Schaumann seconded. Roll call vote; all trustees voted in favor of the motion.

Vendor list was received and included in Board packet.

It was noted by John and Carrie that the June financial statements will be put up for approval/review at the next meeting, as they are not completed. Question was asked about the entry for two (2) IMRF payments. John responded that Kate would have to clarify that when she returned.

Director's Report

John Howard submitted the report before the meeting.

Items of note:

HR Source has been consulted and he is anticipating a great value coming from this service.

Review of Kayla to Mitchel transition, with her receiving her MS and taking another position. Plan is to continue to accept master's degree students for mentoring opportunities for staff and experience and growth opportunities for the students

Website: Likely delayed for Aug 1 launch. It is possible sections will be ready to send to the Board for review and feedback by Aug 1. John does not anticipate a longer delay than thirty (30) days for launch.

Staff inservice day has been scheduled

Audience Comments: No comments

Committee Reports:

Finance: Met on 6/20 to draft three (3) ordinances. One is for appropriations and the remaining two are for tax levies. The next steps in the process are for Kate to draft final document, attorney to review, Finance committee to review/approve, public notice posted. Carrie states at this time the committee is recommending approval as drafted. There will be time dedicated for public comment at the beginning of the August Board meeting.

New Business: No new business

Strategic Plan

For review, items in green have been completed in the most recent quarter and items in bold were previously completed.

Staff has been focusing on patron access and John noted that eight (8) of twelve (12) of tasks identified by staff have been completed.

John recently met with Lindsey Hall and discussed ideas for promoting greater information literacy within the community.

It was noted that there is a potential discrepancy in the mission statement written on the first page. John will follow up.

Board Advocacy

Ice Cream Social: Date set for Sunday, July 23; time 2-4 pm. Trustees are asked to arrive no later than 1:30pm and to bring their own scoop. John indicated library polos should arrive in time for the event. Kittens, Inc will be providing music and TBD for donation of ice cream. Main Scoop is interested so John will follow up. Otherwise, Schnucks is likely to donate and the library will purchase toppings, bowls, utensils, etc.

Mahomet Music Festival Booth: Dates are Friday, Aug 25 & Saturday, Aug 26. John has a sign up sheet to pass around for two (2) hour shifts on both days. Shifts will be staffed by either two (2) staff members or one (1) staff member and one (1) trustee. There may be a need for additional sign ups for the 10a-12p shift on Saturday. Staff is currently discussing what to focus on promoting to the public.

Trustee Comments

Kevin asked if there was a plan to begin sharing the expansion plans with the public. He stated that he felt the need to be strategic regarding the messaging, the timing, and especially concerning the overall opinion from the public regarding the recent school referendums that had not been successful. Would the new marketing position be involved? Also need to consider the use of the Foundation and it's structure independent from the Board.

Kevin also shared a social media account for the Solano library that he thought trustees would enjoy.

Kevin has recently spoken to a community member regarding interest in serving on the Foundation.

Adjournment

Scott Schaumann moved to adjourn the meeting. Susie Baker seconded; the motion passed. The meeting adjourned at 7:07pm

Respectfully Submitted by Kristen Streeter, Secretary