

# MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING JANUARY 9, 2023, 6:15PM AT THE LIBRARY

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**Members Present:** Jeanne Campion, Carrie Heimann, Kevin Kelsey, Chris Moore, Rebekah Rhode

**Not Present:** Susie Baker, Kristen Streefer **Also present:** John Howard, Kate Smith

Chris Moore opened the meeting by reading the library's mission statement: "Together we create a welcoming community that empowers everyone to learn, connect, create, and grow."

### **Approval of the Regular Meeting Minutes for December 12, 2022**

Rebekah Rhode moved to approve the regular meeting minutes for December 12, 2022. Carrie Heimann seconded; the motion passed.

### **Approval of the Closed Session Minutes for December 12, 2022**

Jeanne Campion moved to approve the closed meeting minutes for December 12, 2022. Carrie Heimann seconded; the motion passed.

### **Treasurer's Report**

Jeanne Campion moved to approve the financial report for December 2022. Kevin Kelsey seconded. Roll call vote; all trustees voted in favor of the motion.

Jeanne Campion moved to approve the check register for December 2022. Kevin Kelsey seconded. Roll call vote; all trustees voted in favor of the motion.

Kevin Kelsey asked if the \$360.50 rent payment to Sangamon on Main is all-inclusive. John Howard said that all utilities are included.

Chris Moore pointed out that there were two lines for postage on the income statement. Kate Smith said she would fix this.

### **Director's Report**

John Howard submitted the director's report before the meeting.

He told the trustees that he had placed a copy of the new Library BookLet at each of their places in case they hadn't yet seen it and added that he had taken some to the post office and ice cream shop and would be looking for more places. He told the board that he would be looking into options for mailing the summer edition to all households in the district.

Rebecca Rhode said it was beautiful and asked if there had been feedback from patrons. John said that he hadn't been out in the library much and hadn't heard of specific comments. Jeanne Campion asked why Friend of the Library had not been included in the BookLet. John said that the book sales were in this issue and that he would see that the Friends were highlighted in the next one. Carrie Heimann asked if the library could combine mailing the summer BookLet with the Mahomet Summer Magazine. John explained that the latter is for Mahomet Parks & Recreation and he could possibly talk with them about combining.

In response to the report on the server repair, Kevin Kelsey asked how old the server was. John said it was about 4 years old and that the library budgets to replace servers every 5 years. He pointed out that the cost is lower to repair this one because they can reuse many parts.

Chris Moore told the trustees that, on behalf of the board, he would be sending a note of congratulations to Carol Sohns for being selected as the Employee of the Year for 2022.

John pointed out that total circulation was up 17% over the previous years. He added that the people counts were lower, but he was suspicious about that number.

Rebekah Rhode asked if there had been any complaints about being closed in late December and John said he hadn't heard any.

### **Audience Comments**

Scott Schaumann stated that he was an IT person and he recommended redundant servers to avoid future problems if one fails.

### **Committee Reports – No reports**

### **New Business**

#### **A. Board Volunteer to Review Minutes (Need one to review closed session minutes)**

Kevin Kelsey volunteered to perform this task.

#### **B. Slate of Board Candidates for April Election**

John Howard reported that two people who had indicated interest did not submit their signatures. He said three people were running for the three open seats and they would appear on the ballot in the following order: Mike Cunningham, Stevi Stutzman, and Scott Schaumann.

## **Strategic Plan – Review of 2022 Q4 Progress**

John Howard submitted this progress report in the board packet.

Kevin Kelsey asked if the library could send this report to the candidates. John said that he had sent the entire meeting packet to them.

Chris Moore told the candidates who attended the meeting that this strategic plan was created with a lot of staff involvement and the board and library leadership treat the plan as a serious guide for library work.

Mike Cunningham asked how often the library creates a new strategic plan. John told him that the current plan expires in 2025, so the library will start on the next one in 2024.

Jeanne Campion asked if John had started to advertise for a part-time marketing person. John said he had not, but he had already had a candidate contact him.

## **Board Advocacy – Discussion of Murder Mystery Dinner February 2023**

The board discussed the task list and members volunteered for various tasks.

## **Trustee Comments**

Rebekah Rhode told the board she would not be attending the February meeting.

Chris Moore reminded the board that January 18 is Eugene Ely Day, who in 1921 was the first person to land a plane on a ship.

## **Adjournment**

Rebekah Rhode moved to adjourn the meeting. Jeanne Campion seconded; the motion passed. The meeting adjourned at 6:50pm.

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Respectfully Submitted by Kate Smith, Business Manager