

# MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING FEBRUARY 14, 2022 6:15PM AT THE LIBRARY

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**Members Present:** Susie Baker, Carrie Heimann (arrived during approval of minutes), Kevin Kelsey, Chris Moore, Kristen Streeter  
**Not Present:** Jeanne Campion, Rebekah Rhode **Also present:** John Howard, Kate Smith, Maura Stutzman

Chris Moore opened the meeting by reading the library's mission statement: "Together we create a welcoming community that empowers everyone to learn, connect, create, and grow."

### Approval of the Minutes for January 10, 2022

Chris Moore pointed out a correction to the minutes.

Kristen Streeter moved to approve the minutes from January 10, 2022 as amended. Kevin Kelsey seconded; the motion passed.

### Approval of the Minutes of the Special Meeting on January 31, 2022

Kevin Kelsey moved to approve the minutes from the special meeting on January 31, 2022. Susie Baker seconded; the motion passed.

### Treasurer's Report

Kevin Kelsey moved to approve the financial report for January 2022. Carrie Heimann seconded. Roll call vote; all trustees voted in favor of the motion.

Kevin Kelsey moved to approve the check register for January 2022. Susie Baker seconded. Roll call vote; all trustees voted in favor of the motion.

There was no discussion.

### Director's Report

John Howard submitted the director's report before the meeting.

Chris Moore pointed out that the report stated that the next meeting with the architect would be January 21. John Howard agreed that it should have stated February 21. He told the board that architect Joe Huberty will attend the meeting in person and his presentation will include cost estimates. John added that Joe Huberty will also attend the next regular board meeting on March 14 via Zoom.

Chris Moore congratulated Tammy Caputo for being named the 2021 Employee of the Year.

### Audience Comments—no comments

### Committee Reports – no reports

No committees met between the January and February board meetings.

Chris Moore told the board that he and John Howard discussed the board's proposal to have the policy committee review the policy related to staff safety. He reported that John and other library staff members do not feel that this is necessary and that Chris concurs. The board agreed.

John Howard told the board to expect finance committee meetings in the relatively near future to discuss the budget and policy committee meetings to cover the policies up for review this year.

### New Business

#### A. Statements of Economic Interest and OMA Training

John Howard told the board that the OMA training website, which had been down for quite some time, is now up and running. He reminded the board that all trustees must complete the training after they have been elected, even if they have been reelected, and that they should bring him their certificates of completion once they have done so. He added that the website is a bit tricky to navigate and he would send the link to the trustees.

John Howard also told the board that they must file their annual Statements of Economic Interest on the county clerk's website. Chris Moore reported that he had done so and that he was concerned by the fact that the form requires board members to report any asset with a value greater than \$10,000. He also added that deadline information seems to be inconsistent from various sources and that the earliest date he saw was March 14.

### Strategic Plan

The board went through the draft of the 2022-2025 strategic plan and made a few changes to the way statements were worded.

Carrie Heimann moved to approve the 2022-2025 Strategic Plan as amended. Kristen Streeter seconded; the motion passed.

Carrie Heimann asked if John Howard would be continuing his quarterly updates to the board. John said that he would be doing so, adding that it was good accountability for him to be sure he is working through the requirements of the plan. The board agreed that it is also nice to see the long list of accomplishments at the end of the plan period.

## **Board Advocacy**

John Howard reminded the board that they had planned to discuss whether or not to hold a murder mystery event in April. After some discussion, the board agreed it would be best to wait until February 2023. Several board members wanted to hold some event in the meantime and tentatively agreed to host an ice cream social in the summer.

## **Trustee Comments**

Susie Baker thanked whoever was involved in getting Dr. Mendoza to speak at the meeting of the Contemporary Issues Book Club.

Chris Moore told the board that he submitted a grant application to the Champaign Rotary Club, requesting \$5,000 for a story walk at the Lake of the Woods Forest Preserve. He pointed out that it would not cover the entire cost, but \$5,000 is the maximum amount awarded through this grant program. Kevin Kelsey asked how much the story walk would cost and John Howard told him it would be about \$6,500. John also said that he thought he could raise the rest through donations.

## **Closed Session**

Kristen Streeter moved to enter closed session in order to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body [ILCS 120/2(c)(1)]. Susie Baker seconded. The motion passed and the board entered closed session at 7:05pm.

The board returned from closed session at 8:03 pm

## **Adjournment**

Kevin Kelsey moved to adjourn the meeting. Susie Baker seconded; the motion passed. The meeting adjourned at 8:04pm

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Respectfully Submitted by Kate Smith, Business Manager