

MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MONTHLY MEETING JULY 8, 2019 6:15PM AT THE LIBRARY

Members Present: Jeanne Campion, Carrie Heimann, Chris Moore, Brian Paragi, Rebekah Rhode

Members Not Present: Ann Ohms, Kristen Streeter **Also Present:** John Howard, Kate Smith, Maura Stutzman

Approval of Minutes

Chris Moore pointed out a typo. Rebekah Rhode moved to approve the minutes from the regular meeting on June 10, 2019 with the correction. Brian Paragi; the motion passed.

Treasurer's Report

Jeanne Campion moved to accept the preliminary financial report for June 2019. Carrie Heimann seconded. Roll call vote; all trustees voted in favor of the motion.

Jeanne moved to accept the check register for June 2019. Brian Paragi seconded. Roll call vote; all trustees voted in favor of the motion.

Appointment of Committees

Chris Moore presented the list of committee assignments, based on input he had gathered from the board members.

- Finance: Jeanne Campion and Brian Paragi
- Personnel: Rebekah Rhode, Kristen Streeter, Carrie Heimann
- Policy: Rebekah Rhode, Ann Ohms
- Building and Grounds: Brian Paragi, Kristen Streeter, Carrie Heimann

The personnel committee will meet to establish procedures for regular reviews of the library director. Since John Howard is new to the position, the board agreed an initial review as soon as possible and annually in March thereafter. The finance committee will meet soon to review the annual tax-related ordinances.

Librarian's Report

John Howard submitted the report before the meeting and had no information to add.

Jeanne Campion commented that she was pleased by Sherry Waldrep's new role of Adult Programming Coordinator, noting that it will ease Youth Librarian Maura Stutzman's workload. She also stated that she loved the book domino event and that the kids attending seemed to have a wonderful time.

Rebekah Rhode commented the picnic tables look very nice.

Chris Moore asked John to pass on the board's compliments to the Friends of the Library for their generous donation to library programs and services. He also commented that he would like to attend the next Friends meeting. Several board members who have joined the Friends commented that they receive information about volunteering for book sales but have not received notice of any meetings. They asked John to look into this.

Rebekah noted that some libraries loan items such as musical instruments and asked if Mahomet Library staff had considered this. John and Maura responded that the primary hindrance is storage space.

Carrie Heimann asked what library staff does with gate count statistics. John responded that, besides submitting the information with the annual report to the state, he uses it as a measure for overall program success. Kate Smith told the board that, at times, trend data has been used to determine staff schedules.

Audience Comments –No comments

Jerry Dudzik of Ehlers Investment Partners attended the meeting, but saved his comments until his presentation later in the meeting.

Committee Reports – No Committees met

New Business

A. Presentation by Ehlers regarding refunding of building bonds

Jerry Dudzik of Ehlers Investment Partners gave a pre-sale report to the board for refunding the building bonds. The Ehlers team estimated that library district taxpayers will save approximately \$132,000 through the refunding. The schedule calls for Ehlers to accept proposals from bidders on August 7 and the library board will review the sale at the regular meeting on August 12.

B. Ordinance 2019-2 for Bond Refunding

Brian Paragi moved to approve Ordinance 2019-2 for the issue of not to exceed \$2,600,000 General Obligation Refunding Library Bonds, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof. Carrie Heimann seconded. Roll call vote; all trustees voted in favor of the motion.

C. Post-Issuance Compliance Policy for Tax Exempt Government Bonds

John Howard presented a post-issuance compliance policy for tax exempt government bonds for the board to approve. He and Kate Smith told the board that this policy is part of satisfying IRS requirements for arbitrage monitoring. They further noted that no specific procedures will be necessary for this particular issuance, since the funds will be held in escrow and used directly to repay the original bonds. Arbitrage monitoring procedures will be more important if the library issues new bonds for construction at some point in the future.

Jeanne Campion moved to approve the policy. Brian Paragi seconded. Roll call vote; all trustees voted in favor of the motion.

Strategic Planning Quarterly Review

John Howard submitted a marked copy of the strategic plan to the board before the meeting, with the newest activities highlighted.

Chris Moore asked if board members could help library staff with any strategic plan points. John Howard responded that the building and grounds committee will certainly be needed for facility maintenance and expansion planning and that he would give thought to other areas in which the board members could assist.

Carrie Heimann asked if board members could help when the library begins to attend the Mahomet farmer's market. John replied that it would be a great idea to have a trustee man the table with a library staff member.

Carrie also noted that the Mahomet Citizen has been running a variety of series in the paper recently and perhaps would be interested in a series on the library. John thought that was an excellent idea and told the board he would pursue this.

Board Advocacy

The trustees asked for specifics on the ice cream social. John Howard asked them to arrive by 5:30 if they planned to help serve ice cream. Carrie Heimann recommended purchasing at least some of the ice cream is guaranteed to be nut free for allergy considerations.

The board discussed participating in the MAYC fun run (as they did in 2017) and Jeanne Campion promised to find out more about this.

Trustee Comments

Jeanne Campion asked Maura Stutzman what she has enjoyed most about the summer programs so far. Maura replied that storytimes were always a favorite of hers and she has also enjoyed Monday Morning Readers and App Authors, noting that the latter has been a challenge, but fun.

Chris Moore reminded the board that they had discussed ordering polos for trustees and library staff. The board agreed this was a good idea and Chris promised to get more information. Rebekah Rhode commented that t-shirts with clever sayings would be fun, too.

Adjournment

Rebekah Rhode moved to adjourn the meeting. Jeanne Campion seconded; the motion passed. The meeting adjourned at 7:32pm.

Respectfully Submitted by Kate Smith, Business Manager